



# Southern Lehigh School District

## Board of School Directors Meeting

September 28, 2009

The second regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:30 p.m. on the above date (September 28, 2009) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Stelts, Auteri, Dimmig, Eddinger, Gunkle, Hayes, Miracle, Quigley, Schubert

ABSENT: None

OTHERS: Liberati, Christman, Snell, Bartholomew, Kennedy, Takacs, Lewis, Engler, Bergey, Jordan, Covelle, Davidson, McGinty, Mickley, Harakal, Martin (Morning Call), and approximately 8 other members of the community.

### OPENING PROCEDURES

Dr. Stelts led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

### APPROVAL OF MINUTES

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the minutes of the September 14, 2009 meeting as copied and distributed to all Board members.

Minutes of  
9/14/09

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### VISITORS

No visitors

### CONSENT AGENDA

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Eddinger to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated September 28, 2009 showing paid bills in the amount of \$75,271.01 and bills to be paid in the amount of \$400,481.02 for a total amount of \$475,762.03 for the General Fund, and bills to be paid in the amount of \$292,682.16 for the Construction Fund, and bills to be paid in the amount of \$93,488.30 for the Capital Reserve Sinking Fund;

Approval of  
Bills

Approve the Investment of Funds for the General Budget;

Approve  
Investment  
of Funds

Approve a salary step adjustment for the following staff, effective September 1, 2009 -

Rebekah Dech, Learning Support Teacher, Southern Lehigh Intermediate School, Master's +15 to *Master's +30*

Approve  
salary step  
adjustment  
(effective  
9/1/09)-  
Dech,  
Kohler

David Kohler, 2<sup>nd</sup> Grade Teacher, Hopewell Elementary School, Bachelor's +15 to *Bachelor's +30*;

Approve the appointment of the following substitute teachers for the 2009-2010 school year -

James Flurer                      Citizenship 7-12

Billy Solderich                   Science, General 7-12

Charise Trilling                   ESL

Melinda Watkins                Elementary;

Approve  
substitute  
teachers for  
the 2009-  
2010 school  
year-Flurer,  
Solderich,  
Trilling,  
Watkins

Approve the following substitute support staff for the 2009-2010 school year –

Shari Brogle, Substitute Instructional Assistant, at an hourly rate of \$15.31

Melinda Watkins, Substitute Instructional Assistant, at an hourly rate of \$15.31

Approve  
substitute  
support  
staff for the  
2009-2010  
school  
year-  
Brogle,  
Watkins

Cont. Approve substitute support staff for the 2009-2010 school year- Crowley, Llewellyn, Krause

Lisa Crowley, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45.  
Cynthia Llewellyn, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45.  
Kathleen Krause, Substitute Health Paraprofessional, at an hourly rate of \$13.12;

Approve support staff-Beltz

Approve the following support staff -

Kendra Beltz, Part-time Cafeteria Worker, Liberty Bell Elementary School, at an hourly rate of \$12.17, with an anticipated start date of September 29, 2009. Ms. Beltz will fill the position created with the transfer of Diane Vardaro;

Accept resignation-Ruth

Accept the resignation of the following staff -

Margaret Ruth, Part-time Cafeteria Worker, Liberty Bell Elementary School, effective September 14, 2009;

Approve volunteer coaches for the 2009-2010 school year (pending receipt of required documentation)- Grandfield, Herman, Krause, Loew, Long, Marant, Matlack, McGinty, Mosebrook, Nemeth, Rennie

Approve the appointment of the following volunteer coaches for the 2009-2010 school year (*pending receipt of required documentation*) -

<u>Terence Grandfield</u>	Track, MS
<u>Jordan Herman</u>	Baseball
<u>Kathleen Krause</u>	Track, MS
<u>David Loew</u>	Track, MS
<u>Timothy Long</u>	Track, MS
<u>Beverly Marant</u>	Track, MS
<u>James Matlack</u>	Ice Hockey
<u>Robert McGinty</u>	Track, MS
<u>Karen Mosebrook</u>	Track, MS
<u>Michael Nemeth</u>	Ice Hockey
<u>Michael Rennie</u>	Track, MS;

Approve coaches for the 2009-2010 school year- Keating, Sommons

Approve the following coaches for the 2009-2010 school year –

<u>Brian Keating</u>	Assistant Girls' Basketball, HS	\$4,758
<u>Shawn Sommons</u>	MS Head Basketball, Boys	\$3,487;

Approve appointment of the High School Extracurricular Advisors for the 2009-2010 school year-France, Dow, Beaupre, Pearce, Gregory, Long, Wehr, Sinkler, Organski, Kelly, Westbrooks, Gaugler, Roncolato, Combs, Ruch, Gross, Zeisloft, Burns, Gordon, Bolasky, Kern

Approve the appointment of the following High School Extracurricular Advisors for the 2009-2010 school year -

<u>Sheree France</u>	Band Front	\$3,626
<u>Brian Dow</u>	Senior Class Advisor	\$1,872
<u>Thomas Beaupre</u>	Junior Class Advisor	\$1,632
<u>Aimee Pearce</u>	Sophomore Class Advisor	\$ 995
<u>Stephanie Gregory</u>	Freshman Class Advisor	\$ 906
<u>David Long</u>	Debate	\$2,194
<u>Matthew Wehr</u>	Drama	\$2,070
<u>Edward Sinkler</u>	Ecology	\$1,184
<u>Bonnie Organski</u>	Future Business Leaders of America	\$1,466
<u>Lynne Kelly</u>	Honor Society	\$ 496**
<u>Tamme Westbrooks</u>	Honor Society	\$ 496**

*\*\*Shared position and stipend*

<u>Thomas Beaupre</u>	Key Club	\$1,927
<u>Matthew Wehr</u>	Broadway Musical Director	\$2,925
<u>Robert Gaugler</u>	Robotics Club	\$2,070
<u>Douglas Roncolato</u>	SADD	\$1,381
<u>Patricia Combs</u>	Scholastic Scrimmage	\$1,403
<u>Troy Ruch</u>	Student Senate Advisor-Senior High	\$2,194
<u>Linda Gross</u>	Teen Counseling	\$1,847
<u>Lee Zeisloft</u>	Varsity	\$1,609
<u>Ryan Burns+</u>	Yearbook	\$1,822.80
<u>Jessica Gordon+</u>	Yearbook	\$1,215.20

*+This is a 60/40% shared position and split of stipend*

<u>Douglas Bolasky</u>	Band (High School)	\$7,315
<u>Matthew Wehr</u>	Choral Music (High School)	\$3,514
<u>Leigh Kern</u>	Newspaper	\$1,768
<u>Douglas Bolasky</u>	Orchestra-Sr. High	\$1,975;

Approve the following employees for the PEAK Program at the rate of \$45.06 per *session* (not per *event* as previously approved at the September 14, 2009 Board meeting) for the 2009-2010 school year -

Nancy Beitler  
Anita Benedix  
Anne Cooper  
Brenda Fix  
Lorraine Frasch  
Margaret Gallagher  
Rosemary Grube  
Cristina Gruver  
Devon Hagy  
Rebecca Harries  
Patricia Hayes  
Ann Higgins  
Timothy Jansen  
Stephanie Kerrick  
Tina Lebrecht  
Ronnette Mays  
Michael Pauling  
Corry Robbins  
Francisco Rodriguez  
Virginia Rothenberger  
Patricia Schultheis  
Janet Solley  
Krista Sterner  
Christopher Strobl  
Robert Voron  
Tara Walter  
Donald West  
Lynn Yocum;

Approve employees for the Peak Program for the 2009-2010 school year at the rate of \$45.06 per session not per event as stated in the 9/14/09 Board Minutes- Beitler, Benedix, Cooper, Fix, Frasch, Gallagher, Grube, Gruver, Hagy, Harries, Hayes, Higgins, Jansen, Kerrick, Lebrecht, Mays, Pauling, Robbins, Rodriguez, Rothenberger, Schultheis, Solley, Sterner, Strobl, Voron, Walter, West, Yocum,

Approve the appointment of the following employee as Dance Chaperone at the rate of \$46.62 per event for the 2009-2010 school year -

David Diaz.

Approve employee as a Dance Chaperone at the rate of \$46.62 per event for the 2009-2010 school year- Diaz

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### **CURRICULUM/STUDENT AND STAFF ACTIVITIES**

Mr. Covelle, Mr. Davidson, Mr. McGinty and Mrs. Mickley reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

Mr. Covelle gave the following report

- ❖ The HS had a well attended back-to-school night on 9/24 and received lots of positive feedback from the attendees
- ❖ Progress Letters being mailed 10/9/09
- ❖ PowerSchool is up and running for parent access

Mr. Davidson gave the following report

- ❖ 4SIGHT Exams were completed on-line on 9/15 and 9/16
- ❖ TOPS Training - Math teachers 9/23
- ❖ Review the results of our on-line parent survey regarding Open-House
- ❖ ConnectEd - positive feedback regarding increased communication with the community
- ❖ Events
  - 10/16 – dance
  - 10/23 – photo retakes

Mr. McGinty gave the following report

- ❖ Intermediate School students and staff deserve a big, collective pat on the back and congratulations for a successful opening of the new school. Our staff has done, and continues to do exemplary work for our students under new,

demanding circumstances. Overall, our students are happy in their new environment and are acclimating to the flow of their new schedules and surroundings.

- ❖ As we approach the completion of our third six-day cycle students have made great strides adjusting to both the mixing of groups and the rotation of classes. Over the past three weeks, we have administered 4SIGHT, DIBELS, as well as other baseline assessments, held Open House and had school pictures taken.
- ❖ As of today our library is open. Special thanks go out to Heidi Schiavone and all of the parent volunteers that worked tirelessly to merge various collections of books and resources from different schools and grade levels.
- ❖ This week we will be conducting the AIMSweb math assessment. We will also be holding data meetings to review the results of DIBELS and recommend intervention groups for students. The same type of data meetings will be held for AIMSweb math assessment results next week.
- ❖ Our chorus, band and orchestra have started meeting and practicing. In chorus alone, there are 160 – 170 students participating this year. To provide time for large grade level group meetings, we have built into the Intermediate School schedule some “in-school” practice time for chorus, band and orchestra – this seems to be working well so far.
- ❖ PowerSchool access information for our sixth grade parents and students was sent home today, and we are prepared to go live with student grades.
- ❖ The Intermediate School’s outstanding front office staff, Deb Brader, and Susan Natiello, continue to amazingly do the work of 10 men and women. Their hard work and late hours continue to be a vital asset to our school. Additionally, our custodial and support staff lead by Mary Palmer are doing a fantastic job of assisting in the ironing-out of new building glitches.

Mrs. Mickley gave the following report

- ❖ LM will have its Open House on 9/29
- ❖ LB and HW both had successful Open Houses
- ❖ Data gathering is complete and the data teams will begin meeting to determine response to intervention groups.
- ❖ Instrumental string demonstrations for 3<sup>rd</sup> grade occurred last week.
- ❖ The local Cub Scout troops presented to students during lunch.
- ❖ Compass Learning trainings are scheduled for the month of October at each building.

Approve the revisions to the Health curriculum for grades 4 through 6

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the revisions to the Health curriculum for grades 4 through 6. These revisions were made to reflect the changes in scheduling due to the creation of the Intermediate School.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

Approve the revision to the 8<sup>th</sup> grade Advanced Spanish for Spanish Immersion curriculum

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the revisions to the 8<sup>th</sup> grade Advanced Spanish for Spanish Immersion curriculum. These revisions were made to incorporate the course Grammar and Composition I that is currently in 9<sup>th</sup> grade to move it to 8<sup>th</sup> grade.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

Approve the revisions to the Family & Consumer Science curriculum for 7<sup>th</sup> grade

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve revisions to the Family and Consumer Science curriculum for 7<sup>th</sup> grade. These revisions were made to reflect the changes in scheduling at the Middle School and in order to ensure that all the standards are met in 7<sup>th</sup> grade.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

Approve the DESIGN 21 curriculum for grades 4 through 8

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the DESIGN 21 curriculum for grades 4 through 8.

**VOICE VOTE: “YES” – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve the Encore Reading curriculum for grades 1 through 3.

Approve the Encore Reading curriculum for grades 1 through 3

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve the Dual Enrollment Public Speaking curriculum for grades 9 through 12. This is a new dual enrollment course.

Approve the Dual Enrollment Public Speaking curriculum for grades 9 through 12

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Auteri and **2<sup>ND</sup> BY** Miracle to approve Advanced Placement Psychology curriculum for grade 11 and 12. This is a new course.

Approve Advanced Placement Psychology curriculum for grade 11 and 12

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### **BUSINESS AND FINANCE**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Hayes to approve school real estate tax refunds in the following amounts for John W. & Kristine D. Seasholtz and Ronald C. & Barbara A. Laube, pursuant to the enclosed correspondence from the Lehigh County Assessment Office and the Lehigh County Board of Appeals -

Approve school real estate tax refunds- Seasholtz, Laube

John W & Kristine D. Seasholtz, Parcel #22 64211280814 1, 2009-2010 taxes in the amount of \$179.73.

Ronald C. & Barbara A. Laube, Parcel #22 642306728793 1, 2009-2010 taxes in the amount of \$1659.01.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

### **SUPPORT SERVICES**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve the enclosed Security Services Agreement with Blue Knight Protective Services, DBA Eye in the Sky Enforcement, 1155 MacArthur Road, Whitehall, PA 18042. The first year cost per officer is \$17 per hour for the period October 1, 2009 to June 30, 2010, with provisions for annual extensions.

Approve Security Services Agreement with Blue Knight Protective Services, DBA Eye in the Sky Enforcement

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve allowance adjustment GC-008 for the relocation of shelving to Penn Builder's, Inc., 2275 Old Bethlehem Pike, Quakertown, PA 18951. The change order represents an "add" in the amount of \$940 for the relocation of shelving in the Intermediate School library.

Approve allowance adjustment GC-008 for the relocation of shelving to Penn Builder's Inc.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Gunkle to approve change order 002 for HVAC roof penetrations to Alan Kunsman Roofing & Siding, Inc., 203 Washington Street, Freemansburg, PA 18017. The change order represents an "add" under the Liberty Bell Roofing Project in the amount of \$2250 for roof penetrations associated with HVAC work as reported at the July 13, 2009 Board Meeting.

Approve change order 002 for HVAC roof penetrations to Alan Kunsman Roofing & Siding

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Auteri to approve award of the Modular Classroom decking and walkway removal bid to JLJ Services in the amount of \$20,369.80. The Administration discussed the bid opened on September 24, 2009, for the removal of modular decking associated with the removal of leased classrooms from Hopewell, Liberty Bell and Lower Milford Elementary schools.

Approve the Modular Classroom decking and walkway removal bid to JLJ Services

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**PERSONNEL**

Approve salaries for 2009-2010 for the administrators covered under Act 93 (salary increases retroactive to 7-1-09)

**MOVED BY** Hayes and **2<sup>ND</sup> BY** Auteri to approve the enclosed list of salaries for 2009-2010 for the administrators who are covered under Act 93. Salary increases are to be retroactive to July 1, 2009.

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

Amend statement above to include the fact that salary ranges are from 2.28% to 2.58 %

**MOVED BY** Miracle and **2<sup>ND</sup> BY** Dimmig to amend the above statement to include the fact that the salary ranges are from 2.28% to 2.58%

**VOICE VOTE: "YES" – Unanimous – Motion Carried**  
**ABSENT: None**

**REPORTS**Lehigh Career & Technical Institute

Mr. Miracle reported that due to state budgetary issues LCTI can not formulate their budget. Health care costs are a large portion of the percentage increase that LCTI is facing.

Education Committee

The meeting discussed the curriculum items from the board meeting agenda.

Facilities Committee

The committee met on September 16<sup>th</sup>. Items related to the completion of the Intermediate School building were discussed. A 7-day notice was given on our fields, there are some trees that will need to be replaced, the phones still have some unresolved issues, the HVAC system is still being balanced, the noise issue with the HVAC system has been resolved, and they are moving forward with the punch list.

Our baseball field will need to be fixed in the near future. Mr. Dimmig noted that the sign at the entrance of Liberty Bell is in need of painting. Mr. Eddinger noted that the old maintenance building at the High School is in need of repair.

Budget & Finance Committee

The committee met on September 21<sup>st</sup>. They met with financial advisors in preparation for the special board meeting held September 23<sup>rd</sup>. The 5-year budget forecast was discussed and areas of expenditure and savings were presented.

Superintendent's Report

Mr. Liberati reported on his meeting with Ms. Platt from LCCC on adult continuing education courses to be offered at the Intermediate School to the community. Courses for the spring semester will include Introduction to Computers, Conversational Spanish, Chinese Dim Sum Cooking, Budding Artists, and a Finance Course on investing.

The District explored being a vaccination site for the H1N1 vaccine, but after investigating discovered that the protocols are prohibitive to our being able to successfully accomplish this. Examples of the hurdles were issues with storage of the vaccine, necessary clearances, and the need for extra personnel to assist with processing of patients among others.

The requested list of post secondary choices for the 2009 graduates was distributed.

Mr. Liberati presented information on AP coursework for the district. The information included information from surrounding school districts. Mr. Hayes and Mrs. Auteri will email information that they have found to members of the board. The board will discuss the topic further at the first meeting in November.

**MOVED BY** Eddinger **and 2<sup>ND</sup> BY** Quigley to not explore the AP course structure.

Motion Defeated to not explore the AP course structure

**VOICE VOTE:** “YES” - Schubert, Eddinger, Quigley  
“NO” - Miracle, Auteri, Hayes, Dimmig, Gunkle, Stelts  
–Motion Defeated  
**ABSENT:** None

**MOVED BY** Eddinger **and 2<sup>ND</sup> BY** Auteri to open AP courses to everyone.

Motion Defeated to open AP courses to everyone

**VOICE VOTE:** “YES” – Auteri, Dimmig  
“NO” - Miracle, Hayes, Schubert, Stelts, Gunkle, Quigley, Eddinger  
– Motion Defeated  
**ABSENT:** None

Strategic Plan Report

Mrs. Christman distributed a report for review. New items include the HS and MS joining the Successful Practices Network, Read 180 Intervention program training for the Intermediate School, Step Up to Writing training for teachers in grades K – 6, and the Ecuadorian exchange program happening from October 10<sup>th</sup> – November 14<sup>th</sup>.

**NEW BUSINESS**

**MOVED BY** Miracle **and 2<sup>ND</sup> BY** Auteri to approve first reading of the following policies -

Approve 1<sup>st</sup> reading of Policy #103, #104 & #302

- #103 *Programs: Nondiscrimination in School and Classroom Practices*
- #104 *Programs: Nondiscrimination in Employment/Contract Practices*
- #302 *Administrative Employees: Certification*

**VOICE VOTE:** “YES” – Unanimous – Motion Carried  
**ABSENT:** None

**VISITORS**

Mark Breloff questioned if it would cost the District money to run the LCCC adult education programs. There is no cost to the District and it is expected that the programs will be income generating.

**ADJOURNMENT**

ADJOURNMENT

**MOVED BY** Miracle **and 2<sup>ND</sup> BY** Schubert to adjourn the meeting.

**VOICE VOTE:** “YES” - Unanimous - Motion Carried  
**ABSENT:** None

The meeting was adjourned at 9:10 p.m.

**ATTEST:** \_\_\_\_\_ Assistant Board Secretary